

**Board of Education Meeting****6/28/2013 10:00:00 AM**

JP Knapp Professional Learning Center

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**A. Call to Order**

1. Invocation
2. Pledge of Allegiance
3. Approval of Agenda (Action)
4. Work Session Update

**B. Globally Competitive Students**

1. Field Trip Requests (Action)
  1. CCHS - Football Camp at UNC Pembroke, June 20-22, 2013 \* polled BOE 6/12/13
  2. CCHS- Aviation Career Education Camp (boys) at Eliz. City State University, June 23-28, 2013 \* polled BOE 6/12/13
  3. CCHS- Aviation Career Education Camp (girls) at Eliz. City State University, July 14-19, 2013

**C. 21st Century Systems**

1. Resolution for Dominion NC Power Donation-Action (documents pending)

**D. Consent Agenda (Action)**

1. Personnel Report Dated June 28, 2013
2. Board Minutes for June 10, 2013
3. Board Minutes for May 13, 2013 Closed Session
4. Title 1 Program
5. 6000 Series (Purchasing Function) 2nd Reading and Adoption

- 6400 Goals of the Purchasing Function
- 6401 Ethics and the Purchasing Function
- 6402 Participation by Historically Underutilized Businesses
- 6410 Organization of the purchasing Function
- 6420 Contracts with the Board
- 6421 Pre-Audit Certification
- 6425 Continuing Contracts
- 6430 State Purchasing Requirements for Equipment, Materials and Supplies
- 6440 Local Purchasing Requirement for Equipment, Materials and Supplies
- 6441 Bidders List
- 6442 Vendor Lists
- 6450 Purchase of Services
- 6500 Goals of Equipment, Materials and Supplies Services
- 6510 Organization of Equipment, Materials and Supplies Services

#### 6. 7000 Series (Personnel) 2nd Reading and Adoption

- 7320 Technology Acceptable Use (revision, originally adopted )
- 7340 Employee Dress and Appearance
- 7405 Extracurricular and Non-Instructional Duties
- 7425 School Administrator Contracts
- 7430 Substitute Teachers
- 7440 Assignments/Reassignments/Transfers
- 7460 Student Teachers
- 7500 Workday and Overtime
- 7505 Compliance with State Board of Education Employment Policies
- 7510 Leave
- 7520 Family and Medical Leave
- 7530 Military Leave
- 7540 Voluntary Shared Leave
- 7550 Absences Due to Inclement Weather
- 7560 Permitted Salary Deductions for Absences and Discipline of Exempt Employees
- 7710 Membership in Professional Organizations
- 7720 Employee Political Activities

#### 7. 8000 Series (Financial) 2nd Reading and Adoption

- 8000 Fiscal Goals
- 8100 Budget Planning and Adoption
- 8110 Budget Resolution
- 8210 Grants and Funding for Special Projects
- 8220 Gifts and Bequests
- 8230 Penalties, Fines and Forfeitures
- 8300 Fiscal Management Standard
- 8310 Annual Independent Audit and Financial Report
- 8320 Depositories
- 8330 Facsimile Signatures
- 8340 Insurance
- 8341 Limited Claim Settlement
- 8350 Fixed Assets Inventory
- 8410 Individual School Accounts
- 8510 School Finance Officer
- 8520 School Treasurer
- 8530 Fidelity Bonds

- 8. 6000 Series (Equipment, Materials and Supplies) 1st Reading
- 6520 Use of Equipment, Materials and Supplies
- 6521 Personal Use of Equipment, Materials and Supplies
- 6522 Use of Equipment, Materials and Supplies by Non-School Groups
- 6525 Instructional Materials Services
- 6530 Resources Conservation
- 6540 Hazardous Materials
- 6550 Vandalism
- 6560 Disposal of Surplus Property

- 9. Budget Amendments (documents pending)

- 10. Banking Reconciliations

#### **E. Public Comment Session**

The public comment session is a time when an individual or a group can address the Board about our schools. This is not a time to speak about issues or concerns involving identifiable personnel or students. Matters of this nature should be submitted in writing to the Superintendent and your concerns will be addressed. Individuals or groups will be called in the order in which they signed up and will be asked to limit their remarks to three (3) minutes. Please state your name and address.

#### **F. Information Items**

- 1. Next Work Session - August 12, 2013- 4:00 p.m. at Knapp Professional Learning Center
- 2. Next Board Meeting- August 12, 2013- 7:00 p.m. at Historic Currituck County Courthouse

#### **G. Board Member Comments**

#### **H. Adjourn Meeting (Action)**